

Date of issue: Friday 2nd February 2024

MEETING	LICENSING COMMITTEE
DATE AND TIME:	MONDAY, 5TH FEBRUARY, 2024 AT 6.30 PM
VENUE:	COUNCIL CHAMBER - OBSERVATORY HOUSE, 25 WINDSOR ROAD, SL1 2EL
DEMOCRATIC SERVICES OFFICER: (for all enquiries)	SHABANA KAUSER 07821 811 259

SUPPLEMENTARY PAPERS

The following Papers have been added to the agenda for the above meeting:-

* Item 4 is an updated version of the papers circulated with the agenda.

PART 1

<u>AGENDA ITEM</u>	<u>REPORT TITLE</u>	<u>PAGE</u>	<u>WARD</u>
4.	Non-Executive (Licensing) Fees and Charges – Addendum Highway Licences	1 - 4	All

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Additional information for Highway Licenses

Licence	Current Fee	Proposed fee in report	Proposed Fee	Comments	RBWM	Reading	Bracknell	Wokingham	Hillingdon	South Bucks
Cherry Picker Licence (1 month)	£250	£300	£300	Increased due to additional administration & site visits required to ensure network manage duty is maintained, including coordination of other work in proposed Licence areas and updating national database. Previously did not include full cost recovery for staff time.	£365.20 (1 month)	£150 + additional traffic officer time			£218 plus road space fee and traffic management officer time	
Crane Licence (under Planning)	N/A	N/A	N/A	Remove from Highways licenses as included in Planning fees.	N/A	N/A	N/A	N/A	N/A	
Scaffolding/Hoarding Licence (Residential) (3 months)	£290 + £96 for renewal	Removed	£310 + £100 for renewal	Increased due to additional administration & site visits required to ensure network manage duty is maintained, including coordination of other work in Licence areas and updating national database. Previously did not include full cost recovery of staff.	£234.30 (2 months)	£196 per week and £130.50 for renewals 4 weeks (Currently under review)	£227 (every 6 weeks) (Currently under review)	£215 (4 weeks) + (£135 for further 4 weeks) Additional Charges apply for traffic management, parking or bus stop suspensions	£253 (1 month + £50 per additional month) Additional £14.50 per sqm deposits for size	£256.44 (28 days) + £44 renewal, max extension 2 months.

Scaffolding/ Hoarding Licence Commercial (within 30mtr) 3 months	£350 + £175 for renewal	£607.00 £2,976.00 £1,070.00 £3,310.00 £1,523.00 £3,758.00	£2000	Application process required significant administration including traffic management planning, negotiations with developers on encroachment of highway. New Licence conditions to manage to bring in line Streetworks permit conditions which will allow the Authority to better manage its network. Furthermore, updating national database. Previously did not include full cost recovery of staff.	£2295.7 0 (2-4 months) additional costs for booking road space.	Various due to size of developm ent	Currently under review	£215 (4 weeks) + (£135 for further 4 weeks) additional Charges apply for larger sites permit conditions, traffic management, parking or bus stop suspensions	£253 (1 month + £50 per additional month) Additional £14.50 per sqm for size	£256.44 (28 days) + £44 renewal , max extension 2 months. Retrospective Licence £494 28 days
Scaffolding/ Hoarding Licence – Commercial (over 30mtr) 3 months	New	£1,213.00 £5,958.00 £2,087.00 £6,563.00 £3,027.00	£5000	Application process required significant administration including traffic management planning, negotiations with developers on encroachment of highway. New Licence conditions to manage to bring in	£7219.3 0 (2-4 months)	Various due to size of developm ent	Currently under review	£215 (4 weeks) + (£135 for further 4 weeks) additional Charges apply for larger sites permit conditions, traffic	£253 (1 month + £50 per additional month) Additional £14.50 per sqm for size	£256.44 (28 days) + £44 renewal , max extension 2 months. Retrospective Licence £494 28 days (Size of site under review)

				line Streetworks permit conditions which will allow the Authority to better manage its network. Furthermore, updating national database. Previously did not include full cost recovery of staff.				management, parking or bus stop suspensions		
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